Re: Scholarship Agreement and Bank Account for Receiving a Scholarship

Following the academic unit's recommendation for awarding a scholarship, hereinafter referred to as "Scholarship Agreement" and "Notice of Scope of Scholarship".
Student confirmation of the agreement details and scope of the scholarship will be done online using **students' portal, "My Requests".**
You must submit a "Student Declaration of Approval of the Scholarship Agreement and appendix of scope of scholarship" using Application Type: "GR Scholarships: Scholarship Agreement Declare".

Please note, your scholarship will be paid to the current bank account on file at the student accounts department when you submitted the bank account debit authorization in the "tuition and rent authorization update" field.

EXAMPLE

If you wish that the scholarship be paid to another bank account, please select under "Type of request": "**PSCD: Update direct debit authorization**" and under "Authorization Request Type select": "**Graduate School-update bank acc. For a monthly scholarship**" (A Bank Account Confirmation Letter must be attached). The request can be submitted using **students' portal, "My Requests".**

For questions related to this letter please contact the Scholarship Office at:
gradscholarships@technion.ac.il

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Scholarship Agreement

I the undersigned [hereafter: the recipient], _____ ID _____ studying towards [degree] (Please note section 1.2 to follow)_____ at the Technion – Israel Institute of Technology .

I hereby declare that the information submitted by me in this online Scholarship Portions Application, in the students' portal via "**My Requests**"
(hereinafter - the "information") is complete and correct and I undertake to inform the Academic Unit **in writing** (i.e. department or program) in which I am registered and the Graduate School's Scholarship Office, of any changes that may occur.

EXAMPLE

I hereby confirm that I am fully aware that this information serves and will serve, along with academic achievements, as a basis for recommendation to grant the scholarship.

I hereby declare that the conditions for granting the scholarship listed below were brought to my attention, I accept them and undertake to act upon them.

I hereby confirm that I am fully aware and accept that the purpose of the scholarship is to enable me to dedicate my time to research and to assist in assuring completion of the degree requirements within the time frame of the scholarship.

This Agreement will apply, with the necessary changes, to any student enrolled at the Technion Jacobs graduate school in a program and/or track that does not lead to a degree (hereinafter: "non-degree students"), in relation to the period of the program and/or track and in accordance with the terms of the scholarship approved for them.

For non-degree students only, wherever in this agreement it mentions, "degree" (including any conjugation of that term), it will be referred to as "non-degree", with the necessary changes and in accordance with the nature of the track that does not lead to a degree.

To be clear, the provisions of article 8 of this agreement (extension scholarship duration) will not apply to non-degree students, and they are not entitled to an extension of scholarship duration by virtue of it.

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1. **Request for scholarship and Recommendation for scholarship award**

1.1. A student, who is interested in receiving a scholarship ,will submit the scholarship application in accordance with the schedule published on the Graduate School's website.

1.2. A Master's student receiving a scholarship - in case of a transfer to the direct PhD track, submitting a scholarship application or confirmation of the agreement will not be required. This agreement will be valid for both degrees. The guaranteed minimum that will be signed in Appendix A of this agreement will be the minimum for the PhD degree, except in the case where you will ask to reduce it, or as stated in the "additional scholarships" section in section 9 of this agreement.

1.3. Based on the recipients' academic achievements, the Academic Unit intends to **recommend** to the Dean of the Graduate School to award the recipient a scholarship for the coming semester. The Academic Unit's decision is solely academic.

1.4. The academic unit's recommendation will be prepared by the Graduate Studies Coordinator and will be forwarded to the student applying for the scholarship, in the template in Appendix A to this agreement (hereinafter: the academic unit's notice) as an attachment.

EXAMPLE

1.5. The decision as to whether award the recipient a scholarship, as well as the number of scholarship portions, rests with the Dean of the Graduate School and is based solely on academic criteria.

1.6. Scholarships are intended for the provision of financial support to the recipients during the scholarship period, provided the recipient does not have additional income from wages, including sabbatical pay, excluding recipients according to section 4.

1.7. **As to the decision of the Dean of the Graduate School to award the above mentioned scholarship, that decision is subject to the fulfillment of all the stipulations of this agreement as well as to the regulations and the guidelines of the Graduate School as updated from time to time.**

1.8. **Following the decision of the Dean of the Graduate School to award the scholarship, the recipient will be notified as detailed in Sec.6.3. below. Starting from the time of receipt of the notification, on the dates detailed in Sec.6.3, all the recipients' obligations will apply according to the number of scholarship portions awarded.**

1.9. Receipt of the scholarship payments is subject to the recipients' confirming this agreement.

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2. Value of Scholarship portions

2.1. The value of a scholarship portion, that depends on the type of degree and on the status of the research is published on the Graduate School website (https://graduate.technion.ac.il/en/home) and may change (increase or decrease) from time to time.

2.2. The sum total of the scholarship portions awarded will be transferred once a month to the recipient's bank account (the details of which were given to the Technion upon registration) and shall be in accordance with the value of the portion relevant to the month for which it is paid.

3. Academic conditions

3.1. The academic conditions determining the eligibility of the recipient to a scholarship are as decided by the Graduate School from time to time.
The binding version of the conditions at any given time is the one appearing on the Graduate School's website. It is the scholarship recipient's responsibility to be updated regarding the conditions once every semester.
The scholarship recipient hereby agrees that any change to the conditions will be applicable to him, without further specific consent on his side.

EXAMPLE

3.2. The decision of the Dean of the Graduate School as to the number of scholarship portions awarded is based on the recipient's academic record as known to the Technion at the time this decision is made.

4. Other conditions: Guidelines for presence at Technion and work while receiving a scholarship

All conditions detailed in the following pertain to the sum total of scholarships awarded, including other scholarships as specified in Sec. 9 below.
The stay in Technion and the prohibition on employed elsewhere as detailed in the following pertain below, are from the beginning of the scholarship month even if the semester begins later on in the month.

4.1. A recipient of one scholarship portion has to be present on the Technion campus two days a week. The student may be employed by the Office for Academic Staff at Technion as a teaching assistant for up to 1,400 employment units or be employed elsewhere for up to three working days a week, at most.

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4.2. A recipient of two scholarship portions has to be present on the Technion campus three days a week. The student may be employed by the Office for Academic Staff at Technion as a teaching assistant for up to 1,400 employment units or be employed elsewhere for up to two working days a week, at most.

4.3. A recipient of three scholarship portions has to be present on the Technion campus four days a week. The student may be employed by the Office for Academic Staff at Technion as a teaching assistant for up to 1,400 employment units **or** be employed elsewhere for up to one day a week, at most.

4.4. A recipient of four scholarship portions and above has to be present on the Technion campus five days a week. The student may not work at any position (including employment elsewhere) other than be employed by the Office for Academic Staff at Technion as a teaching assistant for up to 1,100 employment units.

4.5. The framework of time spent on campus will be determined by the advisor according to academic requirements.

4.6. Any absence from Technion, in Israel and abroad, has to be pre-approved according to the information on the Graduate School's website: "Absence from Technion".

4.7. According to the recommendation of the Academic Unit, the recipient may submit to the Graduate School a detailed exceptional employment application, which is in addition to the limitations specified in this Sec. 4.
For this article: "Exceptional employment" includes any and all combination of partial employment and "employment units".
In cases in which the recipient requests approval for "Supplementary Employment" as is defined by the Graduate School, an application should be submitted using the designated form on the Graduate School's website.

4.8. To be clear, "employment elsewhere" includes also taking part in, and/or being a partner in, and/or being a member of, and/or any other activity within the framework of enterprises and/or start-up companies, either with or without financial gain, and the limitations regarding the number of hours of employment per week, specified in this Sec. 4, are relevant also in this case. According to the recommendation of the Academic Unit, the recipient may submit to the Dean of the Graduate School a detailed letter explaining the nature of the "employment elsewhere", in order to receive the approval of the Dean of the Graduate School for carrying out said activity.
A recipient who is "employed elsewhere" will submit, **with** the scholarship application/extension a letter from his/her employer/s, attesting and specifying the scope of his/her employment, at the beginning of each academic year.

EXAMPLE

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4.1. Notwithstanding the provisions of this section 4, it is clarified that the Technion may, at its sole discretion, determine that a recipient will be prohibited from any other employment at the Technion or elsewhere, including employment as a teaching assistant at the Office for Academic Staff at Technion.

4.2. Receipt of scholarship is conditioned upon the completion of the degree requirements within the required allocated time or within any period dully extended. Failure to do so, or termination of studies, including termination not initiated by the student, is a violation of the scholarship agreement.

4.3. The majority of Technion scholarships are donated by donors. It is an imperative condition for the receipt of a scholarship and according to the fund's regulations, that the recipient is required to write a thank-you letter to the donor and to participate in the fund's scholarship ceremony, whenever required.

4.4. Scholarship conditions may vary from time to time. The obligatory version of the conditions at any given time will be that published on the Graduate School website. It is the responsibility of the recipient to familiarize himself with these conditions once every semester. The recipient agrees to any change in those conditions without the need for any additional explicit consent.

4.5. The provisions of this Section 4 do not detract from, but rather add to, the Regulations of Entry into Israel, 5734 (henceforth "Entry into Israel Regulations") said regulations forbid students holding an A/2 (Student) visa to work in Israel, except under the circumstances provided for in the Entry into Israel Regulations and\or in any other law and/or regulation.

EXAMPLE

5. **<u>Cancellation / Renewal of scholarship</u>**

5.1. Renewal of scholarship award is subject to the recommendation of the Academic Unit, the approval of the Graduate School and to the recipient fulfilling, at any given time, the conditions as specified in this agreement (including the following Sec.6) in the Graduate School regulations and is also dependent upon the recipient's academic record. Should the Academic Unit change its recommendation, or any of the conditions was not met, the scholarship will be cancelled.

5.2. By the fulfillment of all the conditions stated in Sec. 5.1 above, the recipient shall receive at least the minimum number of the scholarships portions as determined in the Academic Unit's notice.

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5.3. The decision whether or not it is required to submit a written application for scholarship renewal is up to the Academic Unit which may change its' policy from time to time. Academic Units, who require the submission of a scholarship renewal application every semester/ year, will send their students vnotices via email, at the time of the original decision to grant the scholarship (the first time the scholarship is approved).

5.4. A recipient who wishes to stop receiving the scholarship or wishes to decrease the number of scholarship portions, will notify the Academic Unit and the Scholarship Department at the Graduate School in writing.

5.5. A scholarship recipient who has given notice that he intends to stop receiving a scholarship, or a scholarship recipient who was approved a termination of studies, or an academic vacation, loses his eligibility for a scholarship.
Such a student will be allowed to a submit a new scholarship application, but it will be dependent on the existence of the proper financial resources and on the Academic Unit's and Graduate School's priorities, and in any case will be approved subject to the Academic Unit's recommendation and to the fulfillment of all the conditions stipulated in this agreement.

EXAMPLE

5.6. To be clear, all past time periods in which a scholarship was received, will be deducted from the new scholarship award time period, if such is approved.

5.7. The instructions given in these sections will be valid, under the binding changes, also in cases where a request to enlarge a scholarship is made after it has been reduced in the past.

6. **<u>Altering the number of scholarship portions</u>**

6.1. At any given time, the Technion has the authority to hold deliberations regarding the academic standing of every recipient. In the event of a change in the recipient's academic standing the Technion has the authorized to alter the number of scholarship portions awarded (decrease, increase or cancel).

6.2. Increasing the number of scholarship portions granted to the recipient, over the minimum set in the Academic Unit's notice, may be temporarily or permanently applied (subject to the fulfillment of all the conditions for receiving the scholarship as described in this agreement), provided that the increase shall be made with the consent of the recipient.

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6.3. Any decision regarding altering the number of scholarship portions will be delivered to the recipient through email, at the recipient's campus address, with a copy to the Academic Unit. **It is the responsibility of the recipient to read all mail notices sent to him.**
At any event the recipient will be regarded as being informed of the notice within three working days following the date the notice was emailed, as it appears on Technion data base.

6.4. Any alterations in the number of scholarship portions awarded might carry changes in the prerequisites for receiving the scholarship as mentioned above in Sec.4. The recipient agrees that the conditions detailed in Sec.4 will apply according to the number of scholarship portions received at any given time, without the need for any additional consent on his part. For the purposes of clarification, it is emphasized that the number of scholarship portions actually received includes all additional ones as mentioned in Sec.9.

EXAMPLE

7. **Duration of scholarship**

7.1. The standard period of eligibility for a scholarship is set according to the Graduate School regulations and its guidelines.

7.2. The standard period might be changed from time to time. In the event of changes, the period of eligibility which existed at the beginning of the recipient's studies will apply. Subject to the recommendation of the Academic Unit, the Dean of the Graduate School is authorized to apply the new standard period to the recipient.

8. **Extension of scholarship**

8.1. Extension of the scholarship beyond the standard period set in the Graduate School's regulations and its guidelines, is possible only following the recommendation of the Academic Unit and the approval of the Dean of the Graduate School, and will not exceed the maximum period as it appears in the Graduate School Regulations and its guidelines.

8.2. To dispel any doubt, it is emphasized that the extension of a scholarship will be applied only under extraordinary circumstances. In any event the Technion is not obligated to extend the scholarship award period.

8.3. To dispel any doubt, it is emphasized that during the extension period the recipient has to fulfill all obligations as detailed in the present agreement and in the Graduate School Regulations and in its guidelines.

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8.4. Employment during the extension period of a scholarship:

8.4.1. All provisions of section 4 will apply during the exceptional extension period of 6-O or 6-A scholarship (as defined in the Graduate School Regulations and its guidelines).

8.4.2. Notwithstanding the above mentioned in section 4, during the exceptional extension period of 6-B scholarship (as defined in the Graduate School Regulations and its guidelines), employment of any kind, at Technion or elsewhere, is strictly prohibited, including as a teaching assistant at the Office for Academic Staff at Technion, unless specifically approved by the Dean of the Graduate School.

EXAMPLE

9. **External scholarships and Excellence scholarships ("Additional Scholarships")**

9.1. In light of the limited resources and the Technion' interest to distribute them to as many recipients as possible, it is clarified that in the event that the recipient is awarded a scholarship from an external source, the Technion reserves the right to decrease the number of scholarship portions according to this agreement, on condition that the sum total the recipient will receive will exceed that which he originally received before winning the external scholarship for that period by at least one scholarship portion.

9.2. Excellence scholarships and any other scholarship awarded by the Graduate School Prize Committee will replace the scholarship awarded under the present contract but will in any case assure the recipient will receive at least one scholarship portion more than the number awarded him before winning the excellence scholarship.

9.3. Stipulations regarding time on campus and work as mentioned in Sec.4, will apply according to the total number of scholarship portions, including all scholarships.

9.4. Clearly any other regulations regarding additional scholarships and any other regulations mentioned in Sec.4 will also apply.

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10. Cancellation of scholarship and returning scholarship

10.1. It is at the discretion of the Dean of the Graduate School to permanently stop or temporarily freeze the scholarship without any prior notice, and to impose any measures, including requesting the return of scholarship monies already paid, from a recipient who stopped his studies, or his studies were stopped, or violated any of the present agreement conditions or any Graduate School regulations, including a recipient who was charged with either disciplinary charges or any other disciplinary measures according to Technion regulations.

10.2. In addition to anything determined in the Disciplinary Rules of the Technion, a disciplinary tribunal shall have, in addition to any other power granted to it, the power to order the recipient to return to the Technion scholarship and tuition received by him, in whole or in part, plus linkage from recipient day, if convicted of carrying out a disciplinary offense.

EXAMPLE

After reading all the above I confirm and undertake as stated above, by submitting "Student Declaration of Approval of the Scholarship Agreement and Appendix of scope of scholarship" using students' portal, "My Requests".

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Appendix A – Notice of the Academic unit

Notice of scope of scholarship

To_____

We are pleased to inform you that subject to the approval of the Dean of the Graduate School, your confirmation of this agreement for scholarship and your fulfillment of all its conditions and based on the details provided by you, the scope of the minimum scholarship portions guaranteed to you is _____ portions of scholarship for the entire period in which you will receive a scholarship.

During the period of the scholarship, you may receive additional portions to the scholarship, if conditions allow it, but this will not increase the Academic Unit's commitment regarding the scope of the academic minimum scholarship portions, as
mentioned above.

The statement in this notice will not apply on an exceptional extension period of 6-b scholarship, in the sense of paragraph 8.4.2 of the agreement, during which, under the approval of the Dean of Graduate School, to reduce the number of scholarship portions below the number of minimum portions specified above.

EXAMPLE

Please note:
- If during the term of the scholarship you ask to reduce the scholarship's portions and your application is approved, the Academic Unit shall no longer be committed to the minimum number of scholarship portions as mentioned above.
-Receiving "Additional scholarships" under Sec. 9 to this agreement, could lead to a reduced number of scholarship portions paid by the Academic Unit, but in any case, will result in you getting, in total, at least one additional portion of scholarship to the number of portions given to you before receiving the Excellence Scholarship.

After reading all the above I confirm and undertake as stated above, by submitting "Student Declaration of Approval of the Scholarship Agreement and Appendix of scope of scholarship" using students' portal, "My Requests".

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